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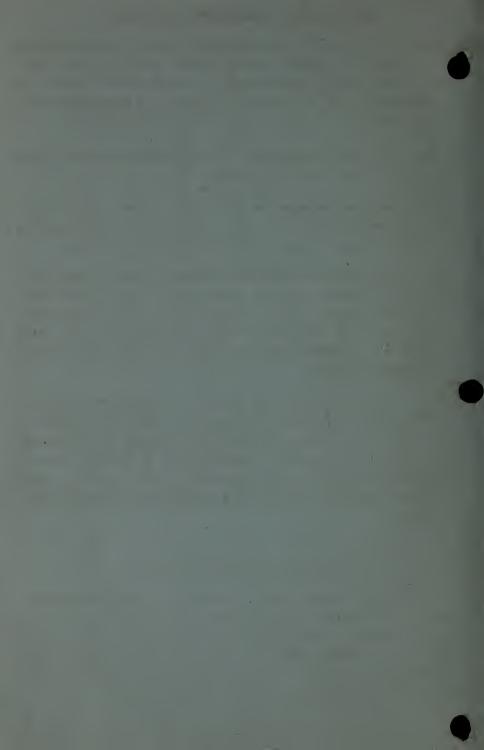
REGULATIONS REGARDING DISCOUNT

- 1. Orders of any size which are sent directly to the School-Book Branch by students and teachers are not eligible for the wholesale rate. Such orders must be accompanied by a remittance for the full list value of the books. The School-Book Branch will prepay transportation charges.
- 2. Orders from school divisions, or school districts not within divisions are subject to the following regulations:
 - (a) An order amounting to less than \$10.00 total list value, will not be granted a discount. Books will be supplied at prevailing prices, postage charges prepaid by the School-Book Branch.
 - (b) An order amounting to \$10.00 or more, in terms of retail value, will be given a discount of 15 per cent off list price and transportation charges will be prepaid by the School-Book Branch. To secure this discount benefit, the secretary-treasurer must sign the requisition form and apply the seal or stamp of the division or district.

The discount privilege is given on the understanding that the books are to become the property of the school division or school district. However, books may be bought at a discounted rate for the purpose of reselling them to students, but the secretary-treasurer must guarantee that the students receive direct benefit by being able to purchase their books at actual cost.

PAYMENT FOR BOOK ORDERS

A covering remittance, made payable to the School-Book Branch, in the form of a certified cheque, postal note or money order must accompany requisitions sent to the Branch. No charge accounts can be opened for teachers and students. If the secretary-treasurer authorizes an order to be charged, credit for sixty days may be given to a school division or school district.





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